

Spring 2017

Other Workshops for International Students

How to Makeup Workshops:

1. In the case of a **class conflict**, you can makeup workshops.
2. If you attend one of the workshops on **this list**, you have to **turn in two things to receive credit**:
 - a. Proof of attendance
 - b. Workshop Makeup Form (be sure to fill out **BOTH** sides)
3. Three types of proof of attendance are accepted:
 - a. An email from the presenter to Aleksandra Ninova-Parris (aninova@kennesaw.edu)
 - b. A signature on Workshop Makeup Form (either **verified** electronic or hard copy in ink)
 - c. A form signed by the presenter (these are given out at the Writing Center)
4. For the proof of attendance forms, turn in proof of attendance to Aleksandra, bring it to the Global Village, room 255 in the Student Center, or email it to aninova@kennesaw.edu
5. You can get the workshop makeup form by emailing Aleksandra Ninova-Parris to ask for a copy (aninova@kennesaw.edu), or stopping by the Global Village, room 255 in the Student Center to receive a paper copy.

ANY WORKSHOP LISTED ON THIS PAGE IS CONSIDERED A WORKSHOP MAKEUP. THE ABOVE DIRECTIONS MUST BE FOLLOWED FOR CREDIT.

Adult and Commuter Student Affairs Workshops

Registration is required for these workshops. If you do not register, you **will not receive credit**. To register, please visit the Adult and Commuter Student Affairs website at:
<http://studentengagement.kennesaw.edu/acsa/events.php> Be sure to register for the workshop(s) you wish to attend.

Be sure to turn in the Workshop Makeup Form along with your proof of attendance!

Writing Center Workshops

These workshops do not require a pre-registration. For proof of attendance, the Writing Center will usually give out an attendance form. Keep a check on their website for updated schedules:

<http://writingcenter.kennesaw.edu/workshops-and-events.php>

Please note that **ONLY WORKSHOPS FROM THESE WORKSHOP SERIES COUNT FOR CREDIT:**

<http://writingcenter.kennesaw.edu/resources/workshop-series.php>

Be sure to turn in the Workshop Makeup Form along with your proof of attendance!



Department of Career Planning and Development Workshops

These workshops do not require a pre-registration. For proof of attendance, use the Workshop Makeup Form. Keep a check on their website for updated schedules: <http://careers.kennesaw.edu/> Click on “View Calendar” for detailed information on upcoming workshops and events.

Be sure to turn in the Workshop Makeup Form along with your proof of attendance!

Counseling and Psychological Services Workshops

Some of these workshops do require a pre-registration. Please read the descriptions carefully. For proof of attendance, use the Workshop Makeup Form. Keep a check on their website for updated schedules and workshop details: http://studentsuccess.kennesaw.edu/cps/services/workshops_events/relaxation.php

Be sure to turn in the Workshop Makeup Form along with your proof of attendance!

UITS Hands-On Workshops

Some of these workshops are webinars. For proof of attendance, use the Workshop Makeup Form or a Certificate of Completion/Email Confirmation for the Webinar. Keep a check on their website for updated schedules and workshop details: <http://uits.kennesaw.edu/support/training.php> and click on “Hands-on Workshops Schedule” under “Students”.

Be sure to turn in the Workshop Makeup Form along with your proof of attendance!

Any Other Educational Workshop Held by a KSU Department

Be sure to turn in the Workshop Makeup Form along with your proof of attendance!